

## MANUAL 8

### A statement of boards, council, committees and other bodies constituted

{section 4 (1) (b) (viii)}

Sl. No.	Name and address of the body	Main functions of the body	Constitution of the body	Date of constitution	Date up to which valid	Whether meetings open to public	Whether minutes accessible to public	Frequency of meetings	Remarks
	1	2	3	4	5	6	7	8	9
1.	New Delhi Municipal Council	To provide civic amenities	NDMC Act, 1994	December, 1995	NA	No	Yes	Once in a month	
2.	Book Selection & Purchase Sub-Committee	To select books for 10s libraries	Secretary as Chairman, Director (Education), Director (PR), & Incharge Library as members	May, 2008	NA	No	Yes	As per requirement	
3.	Sub-committee for Printing of Diary & Calendar	To select the theme & design and opening of the quotation/tender .	Secretary Director(Finance) Director(PR)	December, 2019	NA	No	Yes	As per requirement	